

THE HUDSON COUNTY IMPROVEMENT AUTHORITY

**NOTICE TO PROPOSERS
HUDSON COUNTY RENEWABLE ENERGY PROGRAM
REQUEST FOR PROPOSALS**

**For a Developer of Photovoltaic Systems at the Jersey City Department of Public Works
Facility, 13 Linden Avenue, Jersey City, County of Hudson, New Jersey,
Dated January 10, 2014**

IMPORTANT: RESPONDENTS MUST REGISTER. SEE BELOW FOR DETAILS.

The Hudson County Improvement Authority (“Authority”) has issued a “Request for Proposals for a Developer of Photovoltaic Systems at the Jersey City Department of Public Works Facility, 13 Linden Avenue, Jersey City, County of Hudson, New Jersey,” dated January 10, 2014 (the “RFP”). Proposals are being solicited through, and the RFP is being issued in accordance with, a fair and open process under the New Jersey Local Unit Pay-to-Play Law, N.J.S.A.19:44A-20.4 et seq.

Sealed proposals must be received by the Authority on or before **1:00 pm, prevailing time, on February 26, 2014**. Proposals must be delivered to:

Michael O’Connor, Project Manager
Office of Energy and Planning
Hudson County Improvement Authority
830 Bergen Avenue
Jersey City, New Jersey 07306
T: 201-324-6222 ext. 3233
Fax: (201) 324-6201

Details concerning this project are set forth in the RFP, which may be downloaded from the Authority’s website (<http://www.http://www.hcia.org/>), or hard copy obtained from Michael O’Connor, Project Manager, Office of Energy and Planning, at the above address, during regular business hours, upon payment of fifty (\$50) dollars.

Bid security in the form of a certified check, cashier’s check or proposal bond in the amount of \$20,000 must be submitted with the proposal, which will be forfeited to the Authority as liquidated damages if the successful proposer fails to properly execute and deliver the contract documents and performance security as required by the RFP.

REGISTRATION: Each proposer must register with the Authority to: (i) indicate that it intends to submit a proposal, (ii) provide the name of its contact person and contact information (name, company, address, phone, cell, fax, and e-mail address) for any and all communications during the RFP process, (iii) access certain important information on the Authority’s website, (iv) attend the Pre-Proposal Submission Meeting, and (v) provide a list of proposer’s representatives who will attend the site tour. Details regarding registration are contained within the RFP.

A Pre-Proposal Submission Meeting shall be held on **January 27, 2014 at 10 AM** at the Jersey City Department of Public Works Facility located at 13 Linden Avenue, Jersey City, New Jersey 07306 in the Main Construction Trailer. Potential proposers are **STRONGLY** encouraged to attend.

Each proposer shall submit one (1) original and nine (9) copies of its proposal, together with a PDF of the proposal on a disk or jump drive, in sealed envelopes bearing the name of the proposer and marked:

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If sealed proposals are enclosed in boxes, the boxes must be clearly marked as set forth above.

All comments and questions concerning the RFP must be directed, in writing, to Michael O'Connor, Project Manager, Office of Energy and Planning, at the address listed above, with a copy to Ryan J. Scerbo, Esq., Counsel for the Authority, via email, rscerbo@decotiislaw.com, or fax 201-928-0588.

Site tours of the Local Unit Facility upon which the photovoltaic systems are to be developed will be conducted on or about **January 27, 2014**, immediately following the Pre-Proposal Submission Meeting.

Proposers shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action/Equal Employment Opportunity). The successful proposer will be required to enter into a Project Labor Agreement pursuant to N.J.S.A. 52:38-1 et seq.

Hudson County Improvement Authority